

## SHEFFIELD CITY COUNCIL

### CABINET DECISIONS AND KEY INDIVIDUAL CABINET MEMBERS AND EXECUTIVE DIRECTOR DECISIONS

#### Forward Plan of Executive Decisions 3 December 2015 to 31 March 2016

The Forward Plan is published on the first day of each month and shows the key decisions to be taken by the authority over the following 3 months. It also includes non-key decisions due to be taken by the Cabinet over the same period.

In addition, new issues and changes to existing issues will be published on the website as soon as they are known on the [What's New](#) web page.

1. This schedule provides amongst other decisions, details of those Key Executive Decisions to be taken by the Cabinet , Individual Cabinet Members or Executive Directors in 28 days and beyond as required by Section 9 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.
2. The membership of decision makers are as follows:
  - **Cabinet** - Councillors Julie Dore (Chair), Leigh Bramall (Deputy Chair), Ben Curran, Jackie Drayton, Jayne Dunn, Terry Fox Mazher Iqbal, Mary Lea and Sioned-Mair Richards
  - Where **Individual Cabinet Members** or **Executive Directors** take Key Executive Decisions their names and designation will be shown in the Plan.
3. Access to Documents - details of reports and any other documents will, subject to any prohibition or restriction, be available from the date upon which the agendas for the Cabinet and Cabinet Highways Committee and Individual Cabinet Member and Executive Director reports are published and accessible via the Council's web-site at [www.sheffield.gov.uk](http://www.sheffield.gov.uk) or can be collected at the Town Hall at the following address:-  
Democratic Services, Town Hall, Sheffield, S1 2HH
4. Where it is intended to hold a meeting, or part of a meeting, in private a notice will be published at least 28 days prior to the meeting in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

| <b>Date decision is expected to be taken and who will take the decision?</b> | <b>Description of decision</b><br>(This includes details of those items or parts of those items which will be considered in private & the reasons why their consideration will be in private)<br>K = Key Decision<br>P = Statutory Plan - part of budget and policy framework | <b>Cabinet Member and relevant Scrutiny Policy and Development Committee</b>                                | <b>What documents will be considered by the decision maker?</b> | <b>Date agenda documents available</b> | <b>Who can I contact about this issue and request documents, subject to availability?</b> |
|--|---|---|---|--|---|
| Not before 9 Dec 2015<br>Cabinet Member for Environment and Transport        | Review of Sheffield City Council's Assisted Waste Collection Policy (K)<br><br>The report sets out the revised eligibility criteria, following a public consultation, for when an assisted waste collection will be granted.  | Cabinet Member for Environment and Transport<br><br>Economic and Environmental Wellbeing Scrutiny Committee | Report of the Executive Director, Place                         | TBC                                    | Place<br>Alastair Black<br>Tel: 20 37621<br>alastair.black@sheffield.gov.uk               |

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| 9 Dec 2015 Cabinet   | <p>Community Infrastructure Levy and Planning Obligations Supplementary Planning Document (K)</p> <p>The report recommends that the 'Community Infrastructure Levy and Planning Obligations Supplementary Planning Document' is approved for adoption, to supplement the Local Plan as a material consideration in the planning process to advise applicants and assess planning applications.</p> | <p>Cabinet Member for Business, Skills and Development (Councillor Leigh Bramall)</p> <p>Economic and Environmental Wellbeing Scrutiny Committee</p> | Report of the Executive Director, Place                         | 1/12/15                                | <p>Place<br/>Shanza Shahzad<br/>Tel: 20 53074<br/>shanza.shahzad@sheffield.gov.uk</p>     |
| 9 Dec 2015 Cabinet   | Revenue Budget and Capital Programme Monitoring 2015/16 Month 7 (as at 31/10/15) (K)   | <p>Cabinet Member for Finance and Resources (Councillor Ben Curran)</p> <p>Overview and Scrutiny Management Committee</p>                            | Report of the Executive Director, Resources                     | 1/12/15                                | <p>Resources<br/>Mike Thomas<br/>Tel: 27 34358<br/>mike.thomas@sheffield.gov.uk</p>       |

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| 11 Jan 2016<br>Leader of the Council   | Capital Programme Approvals Month 8 (K)   | Leader of the Council<br>(Councillor Julie Dore)<br><br>Overview and Scrutiny Management Committee | Report of the Executive Director, Resources                     | 23/12/15                               | Resources<br>Paul Schofield<br>Tel: 27 36000<br>paul.schofield@sheffield.gov.uk           |

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| <p>Not before 12 Jan 2016<br/>Cabinet Member for Housing</p>                 | <p>Implementation of Age Re-Designation Proposals (K)</p> <p>The report recommends the implementation of the outcomes following the review of current 40+ and 60+ age banded housing stock in Sheffield. The review criteria is based on:</p> <ul style="list-style-type: none"> <li>All accommodation currently designated for applicants aged 40+ is redesignated as either general needs accommodation or for applicants aged 60+</li> <li>That some over 60 accommodation has been redesignated to general needs where demand is low.</li> </ul> | <p>Cabinet Member for Housing</p> <p>Safer and Stronger Communities Scrutiny Committee</p> | <p>Report of the Executive Director, Communities</p>            | <p>TBC</p>                             | <p>Communities<br/>Rosie Sheldon<br/>Tel: 27 36608<br/>rosie.sheldon@sheffield.gov.uk</p> |

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| 13 Jan 2016<br>Cabinet   | Disposal of Land at Freston Road and Queen Mary Road known as Manor Site 8 (K)<br><br>The report is seeking Cabinet authority to rescind the approval to release the site via the HCA Developer Partner Panel as Gleasons Development Ltd have approached the City Council with a commitment to develop 101 new family homes which will be for sale on the open market. | Cabinet Member for Housing<br><br>Safer and Stronger Communities Scrutiny Committee                                   | Report of the Executive Director, Communities Regulation 5 Notice | 5/1/16                                 | Communities<br>Catherine Hughes<br>Tel: 20 39677<br>Catherine.<br>hughes@sheffield.gov.uk         |
| 13 Jan 2016<br>Cabinet   | Sheffield Alcohol Strategy 2015-2019 (K)<br><br>The strategy will guide the strategic approach to addressing alcohol use and misuse in Sheffield for a 4 year period.   | Cabinet Member for Public Health and Equalities<br><br>Healthier Communities and Adult Social Care Scrutiny Committee | Report of the Executive Director, Communities                     | 5/1/16                                 | Communities<br>Helen Phillips-Jackson<br>Tel: 27 53926<br>helen.phillips-jackson@sheffield.gov.uk |

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| Not before 13 Jan 2016<br>Cabinet  | Sheffield Cohesion Strategy (K)<br><br>Renewing the City's Cohesion Strategy through a co-production model with the Cohesion Advisory Group  | Cabinet Member for Neighbourhoods<br><br>Safer and Stronger Communities Scrutiny Committee | Report of the Executive Director, Communities                   | TBC                                    | Communities<br>Angela Greenwood<br>Tel: 2930055<br>angela.greenwood@sheffield.gov.uk      |
| 13 Jan 2016<br>Cabinet   | Housing Revenue Account (HRA) Business Plan, HRA Budget and Rent Increase 2016/17 (K)<br><br>The report provides an update on the HRA Business Plan and proposes the HRA budget, rent increase and rent charges for 2016/17<br><br>(Note: This will be submitted to Council for approval at its meeting to be held on 3 February 2016) | Cabinet Member for Housing<br><br>Safer and Stronger Communities Scrutiny Committee        | Report of the Executive Director, Communities                   | 5/1/16                                 | Communities<br>Liam Duggan<br>Tel: 2930240<br>liam.duggan@sheffield.gov.uk                |

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| 13 Jan 2016<br>Cabinet   | School Places in Sheffield: Feedback following Consultation (K)<br><br>Consultation on a number of proposals to add school places is taking place during Autumn 2015. This report will feedback the response to consultation and seeks decisions on the way forward.          | Cabinet Member for Children, Young People and Families (Councillor Jackie Drayton)<br><br>Children, Young People and Family Support Scrutiny Committee | Report of the Executive Director, Children, Young People and Families | 5/1/16                                 | Children, Young People and Families<br>Joel Hardwick<br>Tel: 0114 2735476<br>joel.hardwick@sheffield.gov.uk |
| 17 Feb 2016<br>Cabinet   | LD Accommodation Commissioning Plan (K)<br><br>Sets out our intended approach to improvements in supply and quality of local accommodation for adults with a learning disability in Sheffield.  | Cabinet Member for Health, Care and Independent Living (Councillor Mary Lea)<br><br>Healthier Communities and Adult Social Care Scrutiny Committee     | Report of the Executive Director, Communities                         | 9/2/16                                 | Communities<br>Barbara Carlisle<br>Tel: 0114 2735439<br>barbara.carlisle@sheffield.gov.uk                   |



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| 17 Feb 2016<br>Cabinet   | Hemsworth Extra Care (K)<br><br>The report proposes the procurement of a developer partner for an Extra Care housing scheme on the site of the former Hemsworth School.   | Cabinet Member for Health, Care and Independent Living (Councillor Mary Lea)<br><br>Healthier Communities and Adult Social Care Scrutiny Committee | Report of the Executive Director, Communities                   | 9/2/16                                 | Communities<br>Dave Mason<br>Tel: 0114 2734617<br>dave.mason@sheffield.gov.uk             |
| 17 Feb 2016<br>Cabinet   | Revenue Budget and Capital Programme Monitoring 2015/16 Month 9 (as of 31/12/15) (K)  | Cabinet Member for Finance and Resources (Councillor Ben Curran)<br><br>Overview and Scrutiny Management Committee                                 | Report of the Executive Director, Resources                     | 9/2/15                                 | Resources<br>Mike Thomas<br>Tel: 27 34358<br>mike.thomas@sheffield.gov.uk                 |

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| 17 Feb 2016<br>Cabinet   | Care Home Fees Review 2016/17 (K)<br><br>The report: <ul style="list-style-type: none"> <li>• Describes the National Care home market and national demographics.</li> <li>• Describes the local Care home market and Sheffield demographics. Considers the inflation impact on Care homes and sets this in the context of the Council's financial position.</li> <li>• Makes recommendations on a the proposed level of Care home fee increase for 2016/17</li> </ul> | Cabinet Member for Health, Care and Independent Living (Councillor Mary Lea)<br><br>Healthier Communities and Adult Social Care Scrutiny Committee | Report of the Executive Director, Communities                   | 9/2/16                                 | Communities<br>Steve Jakeman<br>Tel: 20 57151<br>steve.jakeman@sheffield.gov.uk           |

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| 17 Feb 2016<br>Cabinet   | Voluntary Sector Grant Aid Investment in 2016/17 (K)<br><br>Cabinet report to approve the continuation of current grant aid arrangements and completion of the grant aid review   | Cabinet Member for Public Health and Equalities<br><br>Healthier Communities and Adult Social Care Scrutiny Committee | Report of the Executive Director, Communities                   | 9/2/16                                 | Communities<br>Alex Shilkoff<br>Tel: 27 35140<br>alexandra.shilkoff@sheffield.gov.uk      |
| 9 Mar 2016<br>Cabinet  | Revenue Budget and Capital Programme Monitoring 2015/16 Month 10 (as at 31/1/16) (K)  | Cabinet Member for Finance and Resources (Councillor Ben Curran)<br><br>Overview and Scrutiny Management Committee    | Report of the Executive Director, Resources                     | 1/3/15                                 | Resources<br>Mike Thomas<br>Tel: 27 34358<br>mike.thomas@sheffield.gov.uk                 |
| Not before 1 Apr 2016<br>Cabinet   | Revenue Budget and Capital Programme Monitoring 2015/16 Month 11 (as at 29/2/16) (K)  | Cabinet Member for Finance and Resources (Councillor Ben Curran)<br><br>Overview and Scrutiny Management Committee    | Report of the Executive Director, Resources                     | TBC                                    | Resources<br>Mike Thomas<br>Tel: 27 34358<br>mike.thomas@sheffield.gov.uk                 |

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| 25 Apr 2016<br>Leader of the Council   | Capital Programme Approvals Month 11 (K)  | Leader of the Council<br>(Councillor Julie Dore)<br><br>Overview and Scrutiny Management Committee                    | Report of the Executive Director, Resources                     | 15/4/16                                | Resources<br>Paul Schofield<br>Tel: 27 36000<br>paul.schofield@sheffield.gov.uk           |
| Not before 2 May 2016<br>Cabinet Member for Finance and Resources            | Revenue Budget and Capital Programme Monitoring 2015/16 Month 12 (as at 31/3/16) (K)  | Cabinet Member for Finance and Resources<br>(Councillor Ben Curran)<br><br>Overview and Scrutiny Management Committee | Report of the Executive Director, Resources                     | TBC                                    | Resources<br>Mike Thomas<br>Tel: 27 34358<br>mike.thomas@sheffield.gov.uk                 |
| Not before 2 May 2016<br>Cabinet Member for Finance and Resources            | Revenue Budget and Capital Programme Monitoring 2015/16 Month 12 (as at 31/3/16) (K)  | Cabinet Member for Finance and Resources<br>(Councillor Ben Curran)<br><br>Overview and Scrutiny Management Committee | Report of the Executive Director, Resources                     | TBC                                    | Resources<br>Mike Thomas<br>Tel: 27 34358<br>mike.thomas@sheffield.gov.uk                 |

**A key decision\*** is one that results in income or expenditure of £500,000+, or is likely to be significant in terms of its effects on two or more wards. The full definition of a key decision can be found in Part 2, Article 13 of the Council's Constitution which can be viewed on the Council's website [www.sheffield.gov.uk](http://www.sheffield.gov.uk). Requests for copies or extracts from any of the publicly available documents or other documents relevant to the key decisions, or for details of the consultation process and how to make representations, can be made by ringing the contact officer or via the Democratic Services, Legal and Governance, Town Hall, Sheffield S1 2HH email to: [committee@sheffield.gov.uk](mailto:committee@sheffield.gov.uk)